



**HUGH NGUYEN**

**ORANGE COUNTY CLERK-RECORDER**

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Newsletter - July 2016  
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[WWW.OCARCHIVES.COM](http://WWW.OCARCHIVES.COM)

Thank you for your interest in the Orange County Clerk-Recorder Department's newsletter. We will be bringing you periodic updates on the latest news, information and events affecting the department. I am honored and privileged to serve as your county clerk-recorder. Please contact my office at (714) 834-2500 or visit [www.ocrecorder.com](http://www.ocrecorder.com) for more information about the department or the services provided to the public.

Sincerely,  
Hugh Nguyen  
County Clerk-Recorder

### SATURDAY HOURS PLANNED FOR AUGUST 27



**Jorge Ramos, from our North County Branch Office, assists customers during one of the department's Saturday openings at the Old County Courthouse.**

The Clerk-Recorder Department will once again open its doors to the public on August 27, 2016 for its once-a-month Saturday hours.

The department's branch offices in Fullerton, Laguna Hills and the Old County Courthouse will be open from 10 am to 3 pm. Customers will be able to obtain marriage licenses, have marriage ceremonies performed, submit passport applications and obtain vital and official records.

The Orange County Archives will also be open from 10 am to 3 pm. The Archives are located in the basement of the Old County Courthouse in Santa Ana.

For more information about our Saturday hours, please visit us at:

[www.ocrecorder.com](http://www.ocrecorder.com)



### **CLERK-RECORDER TO GIVE FBN FILING SYSTEM A REBOOT**

Clerk-Recorder Hugh Nguyen is pleased to announce the implementation a new a program that will streamline and simplify the application used for filing fictitious business name statements. The new software will replace the current application which is not very user friendly. The new software is built on the latest Microsoft technology and will increase the efficiency for both customers and staff.

The new application should reduce the time it takes customers to complete the application. The current application has caused many customers to call the department's information line leading to 20 minute phone calls that slow down the department's information line.

The overhaul is set to begin in August and should be fully in place and ready for the public to use within a month.

### CLERK-RECORDER PARTICIPATES IN UNVEILING OF STATUE



**Clerk-Recorder Hugh Nguyen at unveiling of Miguel Hidalgo's statue.**

On July 8, Clerk-Recorder Hugh Nguyen attended the unveiling of the statue of Miguel Hidalgo, Mexico's founding father, at Mile Square Park in Fountain Valley. The event was coordinated by Supervisor Andrew Do, First District, who organized the project at Mile Square Park to honor champions of democratic values. Consul of Mexico Mario Cuevas, helped coordinate the event and participated in the unveiling of the statue. Several other community leaders participated in the event.

Clerk-Recorder Hugh Nguyen was honored to attend the event.

# A MESSAGE FROM CLERK-RECORDER HUGH NGUYEN



Clerk-Recorder Hugh Nguyen

Hello, my name is Hugh Nguyen. I am honored to serve as your Orange County Clerk-Recorder. As you may know, we offer many services that benefit Orange County residents and families at all four of our convenient locations, including; issuing birth, death and marriage certificates, passport services, registering notaries public and real property recordings.

We were the first county in the nation to record 7 million real property records electronically. We have been offering special Saturday hours for the past three years, for which we received a 2014 Merit Award from the California Association of Counties as well as a 2015 Achievement Award from the National Association of Counties.

I attribute this success to my hard-working staff. I am proud to have the best county employees. I enjoy watching them provide great customer service. They help keep the department's operations running smoothly. I will be introducing one of my staff members here and on our Facebook page, so that you may get to know every one of my superstar employees. We are all here to serve you and we are proud to serve our County.

## Here to Serve – David



Today I would like to introduce you to David. David began working for the County in 2005. He started working as an intern for the Administrative Support Unit and was later hired as a full time office specialist. He has worked in almost every unit in the department since and is currently the department's public information officer

David is responsible for keeping staff up to date with the latest department news, as well as conducting outreach to other county agencies and the public. He also serves as the department's custodian of records. David fields all calls from the media and the public. He helps author and coordinates most of the department's agenda staff reports and press releases. He also manages the department's websites and social media. David takes on any projects he may be needed for and assists with a multitude of other tasks as needed. I am grateful to have David on my staff.

## Here to Serve – Lauren



Today I would also like to introduce you to Lauren Morfin. Lauren began working for the County in 2015. She started as an extra-help clerk and worked at the department's South County Branch Office in Laguna Hills. She helped customers by performing marriage ceremonies, issuing marriage licenses and vital records, processing fictitious business name statements, accepting real property recordings, registering notaries public and much more.

Lauren recently joined the department's Administrative Support Unit where she coordinates outreach events and helps with the logistics of all public outreach. She also assists with managing the department's websites and social media. She also takes on other administrative duties as needed. I am grateful to have Lauren on my staff. Lauren is here to serve you.

## AWARDS AND RECOGNITIONS



### EMPLOYEE OF THE MONTH

Every month, Clerk-Recorder Hugh Nguyen recognizes and employee who goes above and beyond their normal duties and who offers excellent service to our customers.

This month, Clerk-Recorder Nguyen is pleased to announce Roberta Estrada as the Employee of the Month for July 2016.

Roberta has outstanding customer service skills and regularly shows her willingness to assist the department. She recently took it upon herself to ensure that two new document examiners learned the ins and outs of working at a customer service window. Roberta is always the go to person for guidance. She goes the extra mile to ensure her customers walk out well informed and knowledgeable of their documents. We appreciate all of her efforts.

Please join us in congratulating Roberta on her achievement.

## SHARED MOMENTS

This section is dedicated for our staff members to share special moments with their families.



Luz, from our IT Unit, took her daughter for her first swim ever.



Vanessa, from Clerk Operations, went to see the Greatest Show on Earth with her children.

## JULY IN O.C. HISTORY



On July 26, 1769, the Spanish Governor of California, Gaspar de Portola, and his expedition celebrated mass on St. Anne's Day while camped in Trabuco Canyon. They named the surrounding mountains in honor of Santa Ana.

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| <b>July 01, 1999</b> | El Toro Marine Corps Air Station officially closed.   |
| <b>July 02, 1967</b> | The PeopleMover ride opened at Disneyland. It would officially close in August 1995   |
| <b>July 04, 1906</b> | The first Pacific Electric "Red Car" trolley to Balboa made its arrival.  |
| <b>July 05, 1887</b> | Edward Amerige drove a stake into a mustard field at what is now the corner of Harbor Blvd. and Commonwealth Ave., and the town site of Fullerton was born. |
| <b>July 17, 1953</b> | The National Boy Scout Jamboree (a weeklong event) was held on the Irvine Ranch, near today's Fashion Island.   |
| <b>July 18, 1992</b> | The new concrete pier at Huntington Beach was dedicated.  |
| <b>July 29, 1984</b> | The bicycling events for the Summer Olympics were held in Mission Viejo.  |

*This section brought to you courtesy of the Orange County Archives, a function under the Office of Clerk-Recorder Hugh Nguyen.*

*Historical facts provided by Assistant Archivist Chris Jepsen.*

*Historical photo courtesy of the Orange County Archives*

[www.ocarchives.com](http://www.ocarchives.com)

## OUT AND ABOUT

This section will feature photos taken by department employees while they were out and about to help close our newsletter on a good visual note.



Lauren Morfin, from our Admin Support Unit, took this shot of the Ensenada Coast in Mexico during her cruise.

Visit our webpage at: [www.ocrecorder.com](http://www.ocrecorder.com)

For more about the Orange County Archives visit:  
[www.ocarchives.com](http://www.ocarchives.com)



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