



# HUGH NGUYEN

## CLERK-RECORDER

BIRTH AND DEATH RECORDS  
FICTITIOUS BUSINESS NAMES  
MARRIAGE LICENSES/RECORDS  
NOTARY REGISTRATION  
ORANGE COUNTY ARCHIVES  
PASSPORTS  
PROPERTY RECORDS

# NOTICE

Due to concerns over the Coronavirus and based on recommendations from state and local health officials, **effective Tuesday, March 17**, the following will be implemented:

- All of the Clerk-Recorder offices in Anaheim, Laguna Hills, Westminster, the County Service Center and the Old Courthouse, are closed.
- All special Saturday openings are canceled.
- Passport application acceptance service is suspended.
- Marriage Services (licenses and ceremonies) are suspended.
- Over-the-counter Document Recording Services are suspended. All recordings may be submitted electronically or via mail.
- Attorney service document recording drop-offs and pick-ups are suspended.
- All professional registrations (process server, photocopier, legal document assistant and unlawful detainer assistant registrations) are suspended.
- The services listed below can be easily requested online at [OCRecorder.com](http://OCRecorder.com) or by mail service. No over-the-counter service will be available until further notice.
  1. Vital Records: Birth, Death and Marriage
  2. Fictitious Business Name Statements
  3. Official Record Copies
  4. Notary Public Registrations
  5. Authentications
  6. Environmental Impact Reports

Mail requests with proper fees to:

Orange County Clerk-Recorder  
County Administration South  
601 N. Ross Street  
Santa Ana, CA 92701

or

Orange County Clerk-Recorder  
Attn. – Clerk Operations  
P.O. Box 238  
Santa Ana, CA 92702

- We are available to answer your questions from 8 a.m. to 4:30 p.m., Monday through Friday at (714) 834-2500 or visit [OCRecorder.com](http://OCRecorder.com) for more detailed information.

NORTH COUNTY BRANCH OFFICE  
WELLS FARGO BUILDING  
222 S. HARBOR BLVD., STE 110  
ANAHEIM, CALIFORNIA 92805

ORANGE COUNTY  
COUNTY ADMINISTRATION SOUTH  
601 N. ROSS STREET  
SANTA ANA, CALIFORNIA 92701

OLD ORANGE COUNTY  
COURTHOUSE  
211 W. SANTA ANA BLVD. ROOM 201  
SANTA ANA, CALIFORNIA 92701

SOUTH COUNTY BRANCH OFFICE  
LAGUNA HILLS CIVIC CENTER  
24031 EL TORO ROAD, SUITE 150  
LAGUNA HILLS, CALIFORNIA 92653